

1 UNITED STATES DISTRICT COURT  
2 DISTRICT OF NEVADA

3  
4 CLARISSA HARRIS, et al.,

3:19-cv-00598-RCJ-CLB

5 Plaintiff,

6 v.

7 DIAMOND DOLLS OF NEVADA, LLC,  
8 et al.,

**ORDER SCHEDULING VIRTUAL  
SETTLEMENT CONFERENCE**

9 Defendants.

10 A settlement conference utilizing Zoom video conferencing technology is scheduled  
11 to commence on **Tuesday, September 20, 2022**, at **9:00 a.m.** before United States  
12 Magistrate Judge Carla Baldwin. The court will send an email containing information  
13 required to join the Zoom video conference prior to the hearing date. Consideration of  
14 settlement is a serious matter that requires thorough preparation prior to the virtual  
15 settlement conference. Accordingly, IT IS HEREBY ORDERED that:

16 I. ATTENDANCE REQUIREMENTS

17 The attorneys who will try the case, the parties, and the person or persons who  
18 have full authority to negotiate and settle the case, on any terms, must personally attend  
19 the virtual settlement conference and are required to be present on the video for the  
20 entirety of the conference without exception. This requires the presence of the attorney's  
21 client, or if a corporate, governmental, or other organizational entity, an authorized  
22 representative of the client. For a defendant, such representative must have final  
23 settlement authority to commit the organization to pay, in the representative's own  
24 discretion, a settlement amount up to the plaintiff's prayer, or up to the plaintiff's last  
25 demand, whichever is lower. For a plaintiff, such representative must have final authority,  
26 in the representative's own discretion, to authorize dismissal of the case with prejudice, or  
27 to accept a settlement amount down to the defendant's last offer. If board approval is  
28 required to authorize settlement, the attendance of at least one sitting member of the board

(preferably the chairperson) is absolutely required.

If an insurance company is a party, or is contractually required to defend or to pay damages, they must also have a fully authorized settlement representative present for the entirety of the video settlement conference. Such representative must have final settlement authority to commit the company to pay, in the representative's own discretion, an amount within the policy limits, or up to the plaintiff's last demand, whichever is lower.<sup>1</sup>

Any exceptions to the above attendance requirements must be requested by a motion to the court no later than one-week prior to the scheduled virtual settlement conference.

Counsel appearing for the virtual settlement conference without their client, client representatives, or insurance company representatives, as described above, will cause the settlement conference to be canceled or rescheduled. The non-complying party, attorney or both may be assessed the costs and expenses incurred by other parties and the court due to the cancellation, as well as any additional sanctions the court deems appropriate.

## II. PRE-CONFERENCE NEGOTIATIONS

**Prior to the virtual settlement conference, the parties are to negotiate and make a good faith effort to settle the case without the involvement of the Court. Specific proposals and counter proposals shall be made.** Plaintiff(s) shall make an offer to defendant(s) fifteen (15) days prior to the virtual settlement conference. Defendant(s) shall make a counteroffer to plaintiff(s) ten (10) days prior to the virtual settlement conference. The parties shall provide copies of the offer and counteroffer to the court via email to the Court's Judicial Assistant at Debra\_Newman@nvd.uscourts.gov. If the parties fail to present specific proposals and counter proposals prior to the virtual settlement conference, sanctions may be imposed by the court if appropriate.

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<sup>1</sup> Counsel are responsible for timely advising any involved non-party insurance company of the requirements of this order.

1     III.     SETTLEMENT CONFERENCE STATEMENT

2           No later than seven (7) days prior to the virtual settlement conference, the parties  
3 must submit a confidential settlement conference statement directly to Judge Baldwin's  
4 chambers. The purpose of the settlement conference statement is to assist the court in  
5 preparing for and conducting the virtual settlement conference. The settlement conference  
6 statement shall not exceed ten (10) pages and must be typed and double spaced.<sup>2</sup> The  
7 settlement conference statement must contain the following:

- 8           1.     A brief statement of the core and primary facts, claims, and defenses;
- 9           2.     A brief discussion of the strengths and weaknesses of the case;
- 10          3.     An estimate of the cost and time to be expended on further pretrial and trial  
11 matters should the case not settle;
- 12          4.     An outline of past settlement efforts, including a summary of the past  
13 settlement discussions, offers, and demands exchanged by the parties;
- 14          5.     The settlement proposal that you believe would be fair; and,
- 15          6.     The settlement proposal that you would honestly be willing to make in order  
16 to conclude this matter and stop the expense of litigation.

17           The settlement conference statements may be emailed to chambers by emailing  
18 the Court's Judicial Assistant at Debra\_Newman@nvd.uscourts.gov or may be mailed to  
19 chambers at 400 S. Virginia St., Room No. 404, Reno, Nevada 89501. The settlement  
20 conference statements are due by no later than **4:00 p.m. on Tuesday, September 13,**  
21 **2022. DO NOT DELIVER OR MAIL THEM TO THE CLERK'S OFFICE; DO NOT SERVE**  
22 **A COPY ON OPPOSING COUNSEL.** The confidentiality of each statement will be strictly  
23 maintained in Judge Baldwin's chambers. Following the conference, the settlement  
24 conference statements will be destroyed.

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27 <sup>2</sup>     This page limitation is inclusive of legal citations, footnotes and endnotes. The  
28 parties may attach as exhibits only those documents which are necessary and relevant to  
the key factual and legal issues in the case, including selected pages from deposition  
transcripts or responses to other discovery requests.

IV. ISSUES TO BE DISCUSSED

The parties shall be prepared to discuss the following at the virtual settlement conference:

1. Their goals in the litigation and any problems they would like to address in the settlement conference and their understanding of the opposing side's goals;
2. Any issues (in and outside the lawsuit) that need to be resolved in order for a settlement to be reached;
3. The strengths and weaknesses of their case;
4. Their understanding of the opposing side's view of the case;
5. Their points of agreement and disagreement (factual and legal);
6. Any financial, emotional, and/or legal impediments to settlement; and,
7. Any suggestions or possibilities for a creative resolution of the dispute.

DATED this 27th day of July, 2022.



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CARLA BALDWIN  
UNITED STATES MAGISTRATE JUDGE